



NCCSIF
CLAIMS COMMITTEE AGENDA
****REVISED****

Date/Time: Thursday, May 9, 2013
10:30 a.m.

A – Action
I – Information

Location:

1. City of Auburn, 1225 Lincoln Way, Auburn, CA 95603
2. City of Lincoln, 600 Sixth Street, Lincoln, CA 95648
3. City of Oroville, 1735 Montgomery Street, Oroville, CA 95965
4. City of Nevada City, 317 Broad Street, Nevada City, CA 95959
5. City of Rocklin, 3970 Rocklin Road, Rocklin, CA 95677
6. Alliant Insurance Services, Inc., 1792 Tribute Road #450, Sacramento, CA 95815
7. York Risk Services, 1101 Creekside Ridge Drive, Suite 1101, Roseville, CA 95661

1 – Attached
2 – Hand Out
3 – Separate Cover
4 – Verbal
5 – Previously Mailed

Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Johnny Yang at Alliant Insurance at (916) 643-2712.

The Agenda packet will be posted on the NCCSIF website at www.nccsif.org. Documents and material relating to an open session agenda item that are provided to the NCCSIF Executive Committee less than 72 hours prior to a regular meeting will be available for public inspection and copying at 1792 Tribute Road, Suite 450, Sacramento, CA 94111.

Access to some buildings and offices may require routine provisions of identification to building security. However, NCCSIF does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

A. Public Comments

- | | | |
|--------|--|-----|
| pg. 01 | B. Approval of Minutes of the Claims Committee Meetings on March 14, 2013 | A 1 |
| pg. 02 | C. Approval of Revised NCCSIF Defense Attorney List | A 1 |
| | D. CLOSED SESSION TO DISCUSS PENDING CLAIMS
(Per Governmental Code Section 54956.95) **REQUESTING AUTHORITY | A 3 |

Workers' Compensation

1. Douglas Lederer vs. City of Willows
2. Christopher Woolever vs. City of Placerville

E. ADJOURNMENT

NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND
MINUTES OF NCCSIF CLAIMS COMMITTEE MEETING
THURSDAY, MARCH 14, 2013

MEMBERS PRESENT: John Lee, City of Lincoln
Catrina Olson, City of Nevada City
Liz Ehrenstrom, City of Oroville
Russell Hildebrand, City of Rocklin

MEMBERS ABSENT: Andy Heath, City of Auburn

CONSULTANTS: Susan Adams, Alliant Insurance Services
Johnny Yang, Alliant Insurance Services
Ben Burg, York Risk Services Group, Inc.
Craig Wheaton, York Risk Services Group, Inc.
Kelli Vitale-Carson, York Risk Services Group, Inc.
Jennifer Negosek, York Risk Services Group, Inc.
Lela Casey, York Risk Services Group, Inc.
Erik Baldwin, York Risk Services Group, Inc.

The Claims Committee was called to order at 1:33 p.m.

A. Public Comments

There were no public comments made.

B. Approval of Minutes of the Claims Committee Meetings on November 15, 2012 and January 23, 2013.

A motion was made to approve the Minutes of the Claims Committee Meetings on November 15, 2012 and January 23, 2013.

MOTION: Russell Hildebrand **SECOND:** John Lee **MOTION CARRIED**

C. Closed Session – The Claims Committee went into closed session in accordance with Government Code Section 54956.95 at 11:25 a.m. and discussed the following claims:

Liability

1. Ketchum v. City of Rocklin
2. Price v. City of Auburn
3. Hall v. City of Marysville

Workers' Compensation

1. Gary Garrett v. City of Yuba City
2. Allen Derrick Rose v. City of Yuba City
3. Christine Bozeman v. City of Lincoln

The Committee came out of closed session at 2:18 p.m.

E. Adjournment – The meeting was adjourned at 2:18 p.m.



ADMINISTRATIVE POLICY & PROCEDURE #A-9

**SUBJECT: DEFENSE COUNSEL SELECTION & EMPLOYMENT PRACTICES
 RECOMMENDED INVESTIGATORS**

The following Policy and Procedure is established to govern the selection of defense counsel and employment practices recommended investigators.

1. The Claims Administrator shall recommend and assign, with the approval of the Member City, and direct defense counsel in cases requiring legal representation. The Member City may make a change in the choice of defense firms as long as it keeps to the defense firms and/or individuals on the approved lists.
2. The Claims Administrator shall maintain the list of recommended law firms to which litigation will be assigned. This list of recommended law firms is attached to this Policy and Procedure as “Attachment A” for Liability defense firms, “Attachment B” for Workers’ Compensation defense firms and “Attachment C” for Employment Practices Recommended Investigators. It is assumed that the use of legal counsel (including City staff), other than those on the approved list, shall not be approved. In special cases, other defense counsel not on the recommended list may be used for particular expertise or where a conflict of interest may arise. Exceptions shall be reviewed and approved on a case-by-case basis by the Claims Committee.
3. Any Member City wishing to recommend a law firm for inclusion on the list of recommended law firms may do so by submitting justification and experience of the individual and/or firm to the JPA staff. The JPA Legal Counsel and the Claims Administrator will review the recommended firm and/or individual, research the firm’s and/or individual’s qualifications and submit a written recommendation to the Claims Committee for review and approval or disapproval.
4. If any Member City or the Claims Administrator wishes to delete a law firm from the list of recommended law firms, this may be done by submitting the request to the JPA staff. The JPA Legal Counsel and the TPA will make written recommendation to the Claims Committee for approval or disapproval of the deletion.
5. Once approved by the Claims Committee, any changes to the approved lists of law firms/attorneys for Liability and Workers’ Compensation claims shall be brought to the Executive Committee and Board of Directors for review, revision (if needed) and adoption..
6. The Claims Administrator shall recommend, but the Member shall have final approval of outside investigators for Employment Practices claims.

Effective Date:	October 4, 1996	Ninth Revision:	September 16, 2005
First Revision:	September 18, 1998	Tenth Revision:	June 23, 2006
Second Revision:	August 19, 1999	Eleventh Revision:	October 27, 2006
Third Revision:	October 26, 2001	Twelfth Revision:	April 25, 2008
Fourth Revision:	November 9, 2001	Thirteenth Revision:	October 16, 2009
Fifth Revision:	April 12, 2002	Fourteenth Revision:	December 17, 2009
Sixth Revision:	June 21, 2002	Fifteenth Revision:	October 21, 2010
Seventh Revision:	May 16, 2003	Sixteenth Revision:	December 1, 2010
Eighth Revision:	April 22, 2005	Seventeenth Revision:	May 9, 2013

ADMINISTRATIVE POLICY & PROCEDURE #A-9

ATTACHMENT A

**LIABILITY
Approved Law Firms**

Name of Law Firm	Attorneys	Areas of Expertise
Angelo, Kilday & Kilduff 601 University Avenue, Suite 150 Sacramento, CA 95825 (916) 564-6100	Bruce A. Kilday Carolee Kilduff Larry Angelo J. Scott Smith Serena Sanders Carrie Frederickson Corri Sarno Alex Hughes	Police Liability, General Liability, Auto, Personnel, Heavy Trial Experience
Ayers & Associates 930 Executive Way Suite 200 Redding, CA 96002 (530) 229-1340	William Ayers	Dangerous Condition, Auto, General Liability, Environmental Liability
Barkett and Gumpert 2862 Arden Way, Suite 101 Sacramento, CA 95828 (916) 481-3683 Fax: (916) 481-3948	Frank Gumpert	Dangerous Condition, Police, Civil Rights, Inverse Condemnation, Auto General Liability, Heavy to Light Trial Experience
Bertrand, Fox, Elliott et al 2749 Hyde Street San Francisco, CA 94109 (415) 353-0999	Eugene Elliott	
Gary Brickwood Brickwood, Olmstead & Underwood 1135 Pine Street, #210 Redding, CA 96001 (530) 245-1877	Gary Brickwood	Police, Auto, Dangerous Conditions
Caulfield, Davies and Donahue 3500 American River Drive Sacramento, CA 95864 (916) 487-7700 Fax: (916) 487-7091	Rich Caulfield Brian Hayden (P.E., J.D.) Robert E. Davies	Same as above, with Construction Defect, Heavy to Medium Trial Experience
Gregory P. Einhorn 48 Hanover Lane, Suite 2 Chico, CA 95973 (530) 898-0228	Gregory P. Einhorn	Employment Law, General Liability, Municipal

ADMINISTRATIVE POLICY & PROCEDURE #A-9

Name of Law Firm	Attorneys	Areas of Expertise
Dennis Halsey, Esq. Attorney at Law 9 Highland Circle Chico, CA 95926 (530) 345-1976 Fax: (530) 894-7783	Dennis Halsey	Dangerous Condition, Police Liability, Auto, General Liability, Medium Train Experience
Kronick, Moskovitz Tiedemann & Girard 400 Capitol Mall, 27 th Floor Sacramento, CA 95814	Ronald Scholar Bruce A. Scheidt *	Civil Rights, California Fair Employment and Housing, Tort Claims, California Public Records
Peters, Rush, Habib & McKenna P.O. Box 3509 Chico, CA 95927 (530) 342-3593	Dave Rush Mark Habib Jim McKenna	Dangerous Condition, Police Liability, General Liability, Auto, Good Trial Experience
Porter, Scott, Weiberg & Delehant P.O. Box 255428 Sacramento, CA 95865 (916) 929-1481 Fax: (916) 927-3706	Nancy Sheehan Michael Pott John Whitefleet Clayton Cook Katherine Mola Kevin Kreutz Terry Cassidy Carl L. Fessenden Steve Horan Russell Porter Russ Wunderli	Police, Civil Rights, Dangerous Condition, Inverse Condemnation, Auto, General Liability, Heavy to Light Trial Experience
Matheny Sears Linkert & Jaime, LLP 3638 American River Drive Sacramento, CA 95864 (916) 978-3434 Fax: (916) 978-3430	Matthew Jaime Douglas Sears Richard Linkert Michael Bishop	
Law Office of Douglas Thorn 7601 Watson Way Citrus Heights, CA 95610 (916) 735-9910 drthorn@surewest.net	Douglas Thorn	
Justin N. Tierney 1006 Fourth Street, Suite 212 Sacramento, CA 95814	Justin N. Tierney	Dangerous Condition, Auto, Medium Trial Experience
The Law Office of James A. Wyatt 2130 Eureka Way Redding, CA 96001 (530) 244-6060 P.O. Box 992338 Redding, CA 96099-2338	James A. Wyatt	Dangerous Condition, Civil Rights, Police, Wrongful Termination, Auto Liability, Labor Law, Heavy Trial Experience

* Bruce A. Scheidt will be used only as respects the Eaton vs. Rocklin litigation.

ADMINISTRATIVE POLICY & PROCEDURE #A-9

ATTACHMENT B

**WORKERS' COMPENSATION
Approved Law Firms**

Name of Law Firm	Attorneys
Law Offices of Tim Huber 935 University Ave. Sacramento, Ca. 95825	Tim Huber
Hanna, Brophy, et al P.O. Box 255267 Sacramento, CA 95825	Laurie Dunlap Russell O. Youmans
Laughlin, Falbo, Levy and Moresi 930 Executive Way, 2nd Floor Redding, CA 96049	Hank Slowik David V. Huscher
Hanna, Brophy, et al P.O. Box 491720 Redding, CA 96049	Russ Youmans Mike White Leslie Tuxhorn
Lehanan, Lee, Slater & Pearse, LLP 1030 15 th Street Sacramento, CA CA 95814 (916) 443-1030	Gerald Lenahan Yolanda S.G. Tuckerman Christine M. Green Colin S. Connor Charleton S. Pearse Ira Cleary
Mullin and Filippi 1335 Buenaventura Blvd #106 Redding, CA 96001	Lawrence P. Johnson
Matthew Brueckner Law Firm 1007 7 th Street, Mezzanine 107 Sacramento, CA 95814 (916) 448-8816	Matthew Brueckner

ADMINISTRATIVE POLICY & PROCEDURE #A-9

ATTACHMENT C

**EMPLOYMENT PRACTICES
RECOMMENDED INVESTIGATORS**

Valentina Reiner
Law Office of Valentina Reiner
2377 Gold Meadow Way, Suite 100
Gold River, CA 95670
916.526.2748

Dona Bertain
Bertain Consulting
2485 Marsh Court
Durham, CA 95938
530.898.1199

Donna S. Selnick, J.D.
2154 University Park Dr.
Sacramento, CA 95825
916.764.2883

Paul E. Lacy, Esq.
University of the Pacific, McGeorge School of Law
Institute for Administrative Justice
3200 5th Avenue
Sacramento, CA 95817
916.739.7049

Vincent Pastorino
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